

國立清華大學

關懷宿舍、關懷寢室申請流程

NTHU

Housing Application Guideline for
Care Dormitory and Care Room

110年關懷宿舍(善齋)及關懷寢室(南大校區)住宿申請作業公告

一、申請資格：

- 1、於先前大學部及研究所收取特殊生申請作業時程已繳交身障生手冊影本者。
- 2、有繳交身障生手冊影本至資源教室之新生。

二、申請時間：

- 1、舊生：110年05月28日上午10時 至 110年06月02日下午4時
(床位公告：【暑期】預計06月07日下午4時；【學年】預計於08月17日下午4時公告，屆時依實際公告為準)
- 2、新生：110年05月28日 至 110年06月30日
(床位公告：【學年】預計於08月17日下午4時公告，屆時依實際公告為準)

三、申請方式：

- 1、舊生：於住宿組網頁線上申請；新生：逕洽諮商中心資源教室陳彥穎小姐，分機62260。
- 2、申請住宿時需填入本人銀行帳號(限郵局、兆豐或玉山)，請於申請住宿前申辦銀行帳號並登錄於校務資訊系統(新生請於8月中系統開放後登錄)以利後續器具保管費退回作業。

四、床位安排說明：

1、分配住宿排序：原則如下

- 第一順位：極重度。
- 第二順位：重度、具低收入戶之身心障礙生(需出具鄉鎮市區公所證明)。
- 第三順位：中度。
- 第四順位：輕度。

依上述住宿排序分配後，若遇下一順位申請人數超過可提供之床位數時，以抽籤方式決定可入住申請人名單(例：當第二順位申請人皆可申請到床位，但第三順位申請人數超過可提供之床位數時，則由抽籤方式決定入住資格)。

2、申請人為重度身障無生活自理能力具優先住宿善齋一樓床位之資格；二樓床位的申請則無障礙類別限制。

3、陪同住宿資格：

- (1)申請人為重度肢障無生活自理能力，或申請人出具醫院診斷證明書，並註明「必須陪同住宿」者；二者擇一。
- (2)陪同住宿者以申請人家人或本校在校生為限。

4、進退宿及退費方式依本校學生宿舍規則辦理。

五、備註說明：資源教室將根據住宿組提供之住宿名單，分別申請學年宿費補助款及暑宿補助款。

詳閱相關規定 Related Rules

- 為維護同學權益，申請前請務必詳閱相關法規及注意事項。
 - 宿舍費用以每學期住宿組之公告為準。
 - 請務必於申請時程內完成申請，逾期視同放棄優先資格。
 - 請務必完成所有申請流程再行離開，申請完成後將寄出信件通知並可至申請名單查詢。
 - 申請後如欲放棄，請務必於床位公告後兩週內辦理放棄手續。
 - 住宿申請期程及相關公告請詳閱住宿組網頁
<http://sthousing.site.nthu.edu.tw/index.php?Lang=zh-tw>
-
- For your rights, please read the details of dorm rules and notifications.
 - The dormitory fee is based on the announcement of each semester.
 - Must complete the application within the period. Otherwise, you will lose the priority.
 - Must complete all steps and you will receive the confirmed email. Or you can check the application list.
 - When the room number is given, application for withdrawal shall be arranged within 2 weeks.
 - Please check the schedule of housing application and related announcement on website of Division of Student Housing. <http://sthousing.site.nthu.edu.tw/index.php?Lang=en>

詳閱相關規定 Related Rules

- 每學期床位申請公布確定後(候補床位者以公告床位當日起算)，欲辦理取消宿舍床位申請者，限於**二周內**向住宿組完成申請，可免收次學期宿費；超過上述期限採取進階式扣繳「宿舍床位保證金」，標準如下：
 - 超過期限至6月30日辦理取消宿舍床位申請者，依各齋當學期宿費收費標準扣款五分之一為「宿舍床位保證金」
 - 超過期限至7月31日辦理取消宿舍床位申請者，依各齋當學期宿費收費標準扣款四分之一為「宿舍床位保證金」
 - 超過期限至8月31日（下學期1月1日至1月31日）辦理取消宿舍床位申請者，依各齋當學期宿費收費標準扣款三分之一為「宿舍床位保證金」
- 9月1日為學期住宿開始，
 - 故9月1日以後至9月30日退宿者(無論是否進住宿舍)，依各齋當學期宿費收費標準扣款五分之三（宿舍床位保證金及一個月宿費）；
 - 10月1日以後至10月31日退宿者(無論是否進住宿舍)，依各齋當學期宿費收費標準扣款五分之四（宿舍床位保證金及二個月宿費）；
 - 11月1日以後不退費。下學期扣費標準依上述原則類推。
- After the announcement of the application in each semester is confirmed (candidates on the standby list will be counted from the date of announcement), applicants who wish to cancel the application will be required to complete the application to Division of Student Housing **in two weeks** and no need to pay for the next semester accommodation fee. Beyond the above period, the standard of "Dormitory Bed Deposit", which adopts the advanced withholding are as follows:
 - Those who apply for cancellation of dormitory beds beyond the deadline until June 30 will deduct one-fifth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".
 - Those who apply for cancellation of dormitory beds beyond the deadline until July 31 will deduct one-fourth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".
 - Those who apply for cancellation of dormitory beds beyond the deadline until Aug. 31 (Next semester from Jan. 1 to Jan. 31) will deduct one-third of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".
- Lodging is available from Sep. 1.
 - If the withdrawal is made between Sep. 1 and Sep. 30 (regardless in residence or not), three-fifth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit and one month's dormitory fee" will be deducted.
 - If the withdrawal is made after Oct. 1 and before Oct. 31 (regardless in residence or not), four-fifth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit and two months' dormitory fee" will be deducted.
 - No refund if withdrawal is made after Nov. 1. Same deduction standard shall be applied for next semester in compliance with the above principle.

選擇校區 Select the Campus

國立清華大學 關懷宿舍 關懷寢室 住宿申請 NTHU Dormitory Application System for Care Dormitory and Care Room

1. 校本部與南大校區之宿舍分配，以系所主要上課地點為分配原則，兩校區同學需分開申請。
 2. 申請住宿時需填入本人銀行帳號(限郵局、兆豐或玉山)，請於申請住宿前申辦銀行帳號並登錄於校務資訊系統以利後續器具保管費退回作業。
 3. 為維護同學自身權益，請同學務必詳閱[住宿法規](#)。
 - * 每學期床位申請公布確定後(候補床位者以公告床位當日起算)，欲辦理取消宿舍床位申請者，限於二週內向住宿組完成申請，可免收次學期宿費；超過上述期限採取進階式扣繳「宿舍床位保證金」，標準如下：
 - 超過期限至6月30日辦理取消宿舍床位申請者，依各齋當學期宿費收費標準扣款五分之一為「宿舍床位保證金」
 - 超過期限至7月31日辦理取消宿舍床位申請者，依各齋當學期宿費收費標準扣款四分之一為「宿舍床位保證金」
 - 超過期限至8月31日(下學期1月1日至1月31日)辦理取消宿舍床位申請者，依各齋當學期宿費收費標準扣款三分之一為「宿舍床位保證金」
 - * 9月1日為學期住宿開始，故9月1日以後至9月30日退宿者(無論是否進住宿舍)，依各齋當學期宿費收費標準扣款五分之三(宿舍床位保證金及一個月宿費)；10月1日以後至10月31日退宿者(無論是否進住宿舍)，依各齋當學期宿費收費標準扣款五分之四(宿舍床位保證金及二個月宿費)；11月1日以後不退費。下學期扣費標準依上述原則類推。
 - * 床位一經申請即為一學年(暑期另外申請)，上學期住宿時間為9/1-1/31，下學期住宿時間為2/1-6/25，若下學期不住宿者請於12/31前之工作日至住宿組辦理床位放棄，並於1/31前至服務中心完成退宿作業。
1. The allocation of the dormitories between the Main Campus and the Nanda Campus is **based on the principles of the department's main classes**. Students from the **two campuses must apply separately**.
 2. You must key in the **personal** account when you apply the accommodation. For the sake of refunding the utensil custody fee, please create the bank account number of Mega bank, E. SUN bank, or Chunghwa Post and log in "Bank Account Key-In" of Academic Information System.
 3. For your rights, please read the details of [dorm rules](#).
 - * After the announcement of the application in each semester is confirmed (candidates on the standby list will be counted from the date of announcement), applicants who wish to cancel the application will be required to complete the application to Division of Student Housing **in two weeks** and no need to pay for the next semester accommodation fee. Beyond the above period, the standard of "Dormitory Bed Deposit", which adopts the advanced withholding are as follows:
 - Those who apply for cancellation of dormitory beds beyond the deadline until June 30 will deduct one-fifth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".
 - Those who apply for cancellation of dormitory beds beyond the deadline until July 31 will deduct one-fourth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".
 - Those who apply for cancellation of dormitory beds beyond the deadline until Aug. 31 (Next semester from Jan. 1 to Jan. 31) will deduct one-third of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".
 - * Lodging is available from Sep. 1.
 - If the withdrawal is made between Sep. 1 and Sep. 30 (regardless in residence or not), three-fifth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit and one month's dormitory fee" will be deducted.
 - If the withdrawal is made after Oct. 1 and before Oct. 31 (regardless in residence or not), four-fifth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit and two months' dormitory fee" will be deducted.
 - No refund if withdrawal is made after Nov. 1. Same deduction standard shall be applied for next semester in compliance with the above principle.
 - * If you apply to live in a dorm, an academic year is the supposed period of stay. (Summer accommodation shall be applied separately.) The last day for move-out is January 31st for the fall semester and June 25th for the spring semester. If you don't want to live in the dormitory for the spring semester, an application no later than December 31st is required, and go to the service center to check out before January 31st.

申請入口 Entrance

[回住宿組首頁](#)
Back to Division of Student Housing

- 校本部與南大校區之宿舍分配，以系所主要上課地點為分配原則，兩校區同學需分開申請。

- The allocation of the dormitories between the Main Campus and the Nanda Campus is based on the principles of the department's main classes. Students from the two campuses must apply separately.

| 校本部 關懷宿舍 Care Dormitory of Main Campus |
|---|
| 住宿申請 Application |
| 申請名單 Application List Inquiry |
| 修改住宿申請選項 Application Option Edit |

| 南大校區 關懷寢室 Care Room of Nanda Campus |
|--|
| 住宿申請 Application |
| 申請名單 Application List Inquiry |
| 修改住宿申請選項 Application Option Edit |

Step 1. 宿舍規則 Dorm Rules

校本部 關懷宿舍
Care Dormitory of Main Campus

住宿申請
Application

申請名單
Application List Inquiry

修改住宿申請選項
Application Option Edit

南大校區 關懷寢室
Care Room of Nanda Campus

住宿申請
Application

申請名單
Application List Inquiry

修改住宿申請選項
Application Option Edit

1. 為維護同學自身權益，請同學務必詳閱下方住宿規則。點選“同意”即視同閱讀完畢並同意遵守相關規定。

- * 每學期床位申請公布確定後(候補床位者以公告床位當日起算)，欲辦理取消宿舍床位申請者，限於**二週內**向住宿組完成申請，可免收次學期宿費；超過上述期限採取進階式扣繳「宿舍床位保證金」，標準如下：
超過期限至6月30日辦理取消宿舍床位申請者，依各齋當學期宿費收費標準扣款五分之一為「宿舍床位保證金」
超過期限至7月31日辦理取消宿舍床位申請者，依各齋當學期宿費收費標準扣款四分之一為「宿舍床位保證金」
超過期限至8月31日(下學期1月1日至1月31日)辦理取消宿舍床位申請者，依各齋當學期宿費收費標準扣款三分之一為「宿舍床位保證金」
- * 9月1日為學期住宿開始，
故9月1日以後至9月30日退宿者(無論是否進住宿舍)，依各齋當學期宿費收費標準扣款五分之三(宿舍床位保證金及一個月宿費)；
10月1日以後至10月31日退宿者(無論是否進住宿舍)，依各齋當學期宿費收費標準扣款五分之四(宿舍床位保證金及二個月宿費)；
11月1日以後不退費。下學期扣費標準依上述原則類推。
- * 床位一經申請即為一學年(暑期另外申請)，上學期住宿時間為9/1-1/31，下學期住宿時間為2/1-6/25，若下學期不住宿者請於12/31前之工作日至住宿組辦理床位放棄，並於1/31前至服務中心完成退宿作業。

1. For your rights, please read the details of dorm rules. **By clicking "Agree", you agree to comply with the relevant regulations.**

- * After the announcement of the application in each semester is confirmed (candidates on the standby list will be counted from the date of announcement), applicants who wish to cancel the application will be required to complete the application to Division of Student Housing **in two weeks** and no need to pay for the next semester accommodation fee. Beyond the above period, the standard of "Dormitory Bed Deposit", which adopts the advanced withholding are as follows:
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Those who apply for cancellation of dormitory beds beyond the deadline until Aug. 31 (Next semester from Jan. 1 to Jan. 31) will deduct one-third of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".
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If the withdrawal is made after Oct. 1 and before Oct. 31 (regardless in residence or not), four-fifth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit and two months' dormitory fee" will be deducted.
No refund if withdrawal is made after Nov. 1. Same deduction standard shall be applied for next semester in compliance with the above principle.
- * If you apply to live in a dorm, an academic year is the supposed period of stay. (Summer accommodation shall be applied separately.) The last day for move-out is January 31st for the fall semester and June 25th for the spring semester. If you don't want to live in the dormitory for the spring semester, an application no later than December 31st is required, and go to the service center to check out before January 31st.

• 請詳閱相關法規及注意事項，點選“同意”即視同閱讀完畢並同意遵守相關規定。

• Read the rules and notifications. By clicking "Agree", you agree to comply with the relevant regulations.

請詳細閱讀：[國立清華大學學生宿舍規則](#)、[國立清華大學學生宿舍個人資料蒐集告知聲明](#)

[中文](#) [English](#)

國立清華大學學生宿舍規則

109年12月18日學務會議核稿

第一條 本規則旨在規範本校學生住宿權利、費用及所應遵守之住宿規範，若有違法(規)之事項另依學校及國家相關法令辦理。

第二條 本校學生住宿權依下列優先順序辦理：
一、大學部：大學部宿舍以一年級新生、二年級學生優先分配住宿(床位不足時，二年級學生依電腦抽籤順位優先遞補)。
二、研究生：研究生宿舍以舊生優先分配住宿，新生次之。但需保留適當床位供新生抽籤，住宿組得視每年床位狀況機動調整分配之，惟仍以舊生優先辦理宿舍抽籤作業。
三、優先分配住宿學生：身心障礙生、低收入戶子女及中低收入戶子女(出具鄉鎮市、區公所證明)、原住民、非本國籍學生、當年度宿舍自治幹部、當年度卸任黨長、校隊及學生會成員(依本校校隊及學生會成員優先分配宿舍原則辦理)、公費師培生，以上學生得優先分配住宿。
四、優先候選學生：適量家庭子女、原籍生(原籍生指因故自願離職或行動不便者，經公立地區醫院診

Step 2. 住宿法規摘要 Summary of Dorm Rules

- 法規摘要再次確認，確認後同意規章開始申請
- Check the summary of the rules again and click the "Agree".

住宿法規摘要 Summary of Dorm Rules

每學期床位申請公布確定後(候補床位者以公告床位當日起算)，欲辦理取消宿舍床位申請者，限於**二週內**向住宿組完成申請，可免收次學期宿費；超過上述期限採取進階式扣繳「宿舍床位保證金」，標準如下：

超過期限至6月30日辦理取消宿舍床位申請者，依各屬當學期宿費收費標準扣款五分之一為「宿舍床位保證金」

超過期限至7月31日辦理取消宿舍床位申請者，依各屬當學期宿費收費標準扣款四分之一為「宿舍床位保證金」

超過期限至8月31日(下學期1月1日至1月31日)辦理取消宿舍床位申請者，依各屬當學期宿費收費標準扣款三分之一為「宿舍床位保證金」

9月1日為學期住宿開始。

故9月1日以後至9月30日退宿者(無論是否進住宿舍)，依各屬當學期宿費收費標準扣款五分之三(宿舍床位保證金及一個月宿費)；

10月1日以後至10月31日退宿者(無論是否進住宿舍)，依各屬當學期宿費收費標準扣款五分之四(宿舍床位保證金及二個月宿費)；

11月1日以後不退費。下學期扣費標準依上述原則類推。

床位一經申請即為一學年(暑期另外申請)，上學期住宿時間為9/1-1/31，下學期住宿時間為2/1-6/25，若下學期不住宿者請於12/31前之工作日至住宿組辦理床位放棄，並於1/31前至服務中心完成退宿作業。

器具保管費將退至學生於校務資訊系統中登錄學校指定之銀行或郵局帳號，學生如未登錄本人帳號或登錄錯誤致無法退款，將委請銀行代為開立支票並以掛號信件寄回學生戶籍地，每筆器具保管費將代扣支票開立手續費及掛號郵資。

After the announcement of the application in each semester is confirmed (candidates on the standby list will be counted from the date of announcement), applicants who wish to cancel the application will be required to complete the application to Division of Student Housing **in two weeks** and no need to pay for the next semester accommodation fee. Beyond the above period, the standard of "Dormitory Bed Deposit", which adopts the advanced withholding are as follows:

Those who apply for cancellation of dormitory beds beyond the deadline until June 30 will deduct one-fifth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".

Those who apply for cancellation of dormitory beds beyond the deadline until July 31 will deduct one-fourth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".

Those who apply for cancellation of dormitory beds beyond the deadline until Aug. 31 (Next semester from Jan. 1 to Jan. 31) will deduct one-third of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".

Lodging is available from Sep. 1.

If the withdrawal is made between Sep. 1 and Sep. 30 (regardless in residence or not), three-fifth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit and one month's dormitory fee" will be deducted.

If the withdrawal is made after Oct. 1 and before Oct. 31 (regardless in residence or not), four-fifth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit and two months' dormitory fee" will be deducted.

No refund if withdrawal is made after Nov. 1. Same deduction standard shall be applied for next semester in compliance with the above principle.

If you apply to live in a dorm, an academic year is the supposed period of stay. (Summer accommodation shall be applied separately.) The last day for move-out is January 31st for the fall semester and June 25th for the spring semester. If you don't want to live in the dormitory for the spring semester, an application no later than December 31st is required, and go to the service center to check out before January 31st.

The utensil custody fee will be returned to your account which you sign on the Academic Information System. If we can't return by that way because of other reasons, we will entrust the bank to draw up a check and mail it to where you live. Therefore, the utensil custody fee will be cut by the commission and postage.

我已閱讀且同意法規 Read and Agree

違反下列情形之一者，一次扣十五點，**立即退宿、沒收器具保管費。**

1. 非經住宿組、鷹教官或生輔組輔導人員報價同意，帶非住宿生留宿者。
2. 帶異性至浴室沐浴盥洗者。
3. 在宿舍區內飼養寵物或餵食動物，三次屢犯經查證屬實者。
4. 私自轉讓或允許他人冒名頂替及其他床位異動涉及利益交換經查證屬實者。
5. 非住宿生或異性滯留逾晚間十二時者。
6. 偷竊行為經查證屬實者。
7. 在宿舍區內涉及性騷擾、性霸凌或其他妨害風化之行為，經本校性別平等教育委員會調查確定屬實者。
8. 在宿舍區內涉及性侵害情事，經本校性別平等教育委員會調查確定屬實者，勒令退宿。因本日事由遭退宿者，自退宿公告日起不得再為住宿申請。

When a total of 15 points are deducted, the resident will **be evicted immediately without utensil custody fee refund**. The following cases apply:

1. If you let a non-resident stay overnight without permission from the Division of Student Housing, dorm military instructor or Division of Student Assistance counselors.
2. If you shower with a person of the opposite sex in the dorm bathroom.
3. If you keep a pet or feed animals in the dormitory areas, and are given three warnings.
4. If you transfer your residential right to others or for illegal benefit.
5. If you allow an unauthorized visitor (especially that of the opposite sex) to stay from 12 am to 8 am.
6. Stealing.
7. Residents of misconduct such as sexual harassment, bullying or other offences of sexual morality in the dormitory areas, is confirmed through investigation by NTHU Gender Equity Education Committee.
8. Students guilty of sexual assault on the dormitory promises, as confirmed through investigation by NTHU Gender Equity Education Committee, shall receive official injunction to evacuate from the dormitory. Resident evicted for this reason will be permanently prohibited from applying for housing.

我已閱讀且同意法規 Read and Agree

同意，繼續申請 Agree and Continue

不同意，取消申請 Disagree and Return

Step 3. 填寫資料 Information

- 填寫資料

- 填寫資料：學號6~9碼、西元出生年月日8碼、有效連絡電話及信箱、本人銀行帳號

- Fill in the information

- Information：student ID (6~9 numbers)、birthday (yyyymmdd)、available phone number and email、personal bank account

| | | | | | |
|-------------------------|------------------------------------|----------------------|----------------------|------------|---|
| 學號 Student ID Number | 西元出生年月日(8碼) Birthday (YYYYMMDD) | 電話 Phone Number | 信箱 Email | 銀行 Bank | 本人銀行帳號(11~14碼) Personal Account (11~14 digits) |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | 銀行 Bank ▼ | <input type="text"/> |

註1：西元出生年月日(共8碼)，例如：出生年月日為西元1991年12月31日，請輸入19911231。

註2：學號6~9碼，並請務必留下有效且可連絡之電話及Email以供日後緊急連絡！

註3：申請住宿前，請務必先於校務資訊系統(新生於8月中系統開放後)填入本人銀行帳號(限郵局、兆豐或玉山)，並於此申請頁面填入與校務資訊系統相同的帳號。

Note 1: Your password is your **birthday in (YYYYMMDD)**. For example: Birthday is December 31st, 1991, please log in 19911231.

Note 2: The student number has six to nine numbers. Be sure to leave the available phone numbers and E-mail for emergency.

Note 3: Please log **personal** account of **Mega bank, E.SUN bank, or Chunghwa Post** in "Bank Account Key-In" of Academic Information System after the system is opened in the middle of August.

資格確認 Confirm the Qualification

Step 4. 確認資料 Confirm the Information

| | | | | | |
|-------------------------|------------------------------------|----------------------|----------------------|--------------|---|
| 學號 Student ID Number | 西元出生年月日(8碼) Birthday (YYYYMMDD) | 電話 Phone Number | 信箱 Email | 銀行 Bank | 本人銀行帳號(11~14碼) Personal Account (11~14 digits) |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | 兆豐 Mega Bank | <input type="text"/> |

請務必使用**本人**的銀行帳號，否則將造成器具保管費無法順利退回！
請務必留下有效且可連絡之電話及Email以供日後緊急連絡！

Make sure use **personal** bank account. Otherwise, the utensil custody fee cannot be refunded smoothly.
Be sure to leave the available phone numbers and E-mail for emergency.

資料確認無誤 Information is Correct

修正資料 Edit

Step 5. 申請選項 Application Option

申請暑期住宿 Apply for Summer Accommodation :

是 YES 否 NO

有陪宿者 With Companion 無陪宿者 Without Companion

申請學年住宿 Apply for Semester Accommodation :

是 YES 否 NO

有陪宿者 With Companion 無陪宿者 Without Companion

申請意願確認，下一步 Check and Next

• 陪同住宿資格

- 申請人為重度肢障無生活自理能力，或申請人出具醫院診斷證明書，並註明「有陪宿者」；二者擇一。
- 陪同住宿者以申請人家人或本校在校生為限。

Step 6. 完成申請 Complete the Application


申請資料已送出，請至 [申請名單](#) 查詢或Email是否收到確認信。



You completed the application.
Please inquire the [application list](#) or check the confirmed email.

Step 7. 申請資料確認 Confirmation of Application

- 完成申請將自動寄信至信箱
- If complete the application, you will receive the confirmed email.


學生宿舍 - 住宿申請資料確認 Student Housing - Confirmation of Application 第 1 封郵件, 共有 12 封

寄件者 清華大學學生住宿組 Division of Student Housing <housing@my.nthu.edu.tw> 

收件者  

日期 週四 14:50

優先次序 最高

校區: 校本部
類別: 陽樓宿舍
學號: 
申請時間: 2021年4月8日 下午 02:50
暑期住宿意願: 否
學年住宿意願: 是, 無陪宿者

* 每學期床位申請公布確定後(候補床位者以公告床位當日起算), 欲辦理取消宿舍床位申請者, 限於**二周內**向住宿組完成申請, 可免收次學期宿費;

超過上述期限採取進階式扣繳「宿舍床位保證金」, 標準如下:

超過期限至6月30日辦理取消宿舍床位申請者, 依各當學期宿費收費標準扣款五分之一為「宿舍床位保證金」

超過期限至7月31日辦理取消宿舍床位申請者, 依各當學期宿費收費標準扣款四分之一為「宿舍床位保證金」

超過期限至8月31日(下學期1月1日至1月31日)辦理取消宿舍床位申請者, 依各當學期宿費收費標準扣款三分之一為「宿舍床位保證金」

* 9月1日為學期住宿開始。


故9月1日以後至9月30日退宿者(無論是否進住宿舍), 依各當學期宿費收費標準扣款五分之三(宿舍床位保證金及一個月宿費);

10月1日以後至10月31日退宿者(無論是否進住宿舍), 依各當學期宿費收費標準扣款五分之四(宿舍床位保證金及二個月宿費);

11月1日以後不退費, 下學期扣費標準依上述原則類推。

* 床位一經申請即為一學年(暑期另外申請), 上學期住宿時間為9/1-1/31, 下學期住宿時間為2/1-6/25, 若下學期不住宿者請於12/31前之工作日至住宿組辦理床位放棄, 並於1/31前至服務中心完成退宿作業。

清華大學學生住宿組

Campus: [Main Campus](#)
Type: [Care Dormitory](#)
Student ID: 
Application Time: 2021-4-8 2:50 PM
Will of Summer Accommodation: NO.
Will of Semester Accommodation: YES. Without Companion.

* After the announcement of the application in each semester is confirmed (candidates on the standby list will be counted from the date of announcement), applicants who wish to cancel the application will be required to complete the application to Division of Student Housing **in two weeks** and no need to pay for the next semester accommodation fee. Beyond the above period, the standard of "Dormitory Bed Deposit", which adopts the advanced withholding are as follows:

Those who apply for cancellation of dormitory beds beyond the deadline until June 30 will deduct one-fifth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".

Those who apply for cancellation of dormitory beds beyond the deadline until July 31 will deduct one-fourth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".

Those who apply for cancellation of dormitory beds beyond the deadline until Aug. 31 (Next semester from Jan. 1 to Jan. 31) will deduct one-third of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".

* Lodging is available from Sep. 1.

If the withdrawal is made between Sep. 1 and Sep. 30 (regardless in residence or not), three-fifth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit and one month's dormitory fee" will be deducted.

If the withdrawal is made after Oct. 1 and before Oct. 31 (regardless in residence or not), four-fifth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit and two months' dormitory fee" will be deducted.

No refund if withdrawal is made after Nov. 1. Same deduction standard shall be applied for next semester in compliance with the above principle.

* If you apply to live in a dorm, an academic year is the supposed period of stay. (Summer accommodation shall be applied separately.) The last day for move-out is January 31st for the fall semester and June 25th for the spring semester. If you don't want to live in the dormitory for the spring semester, an application no later than December 31st is required, and go to the service center to check out before January 31st.

Division of Student Housing

Step 8. 名單查詢 Application List Inquiry

- 至申請名單查詢確認
- 結果將另行公告於住宿組網頁
- Go to check the list.
- The result will be announced on website.

校本部 關懷宿舍
Care Dormitory of Main Campus

住宿申請
Application

申請名單
Application List Inquiry

修改住宿申請選項
Application Option Edit

南大校區 關懷寢室
Care Room of Nanda Campus

住宿申請
Application

申請名單
Application List Inquiry

修改住宿申請選項
Application Option Edit

請使用Ctrl + F 搜尋學號
Please use Ctrl + F to search for student ID number

| 男生 Male | 暑期 Summer | 學年 Semester |
|--------------|-----------|-------------|
| 1 [redacted] | 是 YES | 是 YES |
| 1 [redacted] | 是 YES | 否 NO |
| 1 [redacted] | 是 YES | 是 YES |
| 1 [redacted] | 是 YES | 否 NO |
| 1 [redacted] | 否 NO | 是 YES |
| 1 [redacted] | 否 NO | 是 YES |
| 1 [redacted] | 是 YES | 否 NO |

| 女生 Female | 暑期 Summer | 學年 Semester |
|--------------|-----------|-------------|
| 1 [redacted] | 是 YES | 是 YES |
| 1 [redacted] | 否 NO | 是 YES |
| 1 [redacted] | 是 YES | 是 YES |
| 1 [redacted] | 是 YES | 是 YES |

Step 9. 修改申請選項 Application Option Edit

- 在申請期限內，同學可自行修改志願，完成修改將自動寄信至信箱。
- You can edit the choices during application, and you will receive the confirmed email.

校本部 關懷宿舍
Care Dormitory of Main Campus

住宿申請
Application

申請名單
Application List Inquiry

修改住宿申請選項
Application Option Edit

南大校區 關懷寢室
Care Room of Nanda Campus

住宿申請
Application

申請名單
Application List Inquiry

修改住宿申請選項
Application Option Edit

學號 Student ID Number : 西元出生年月日(8碼) Birthday (YYYYMMDD) :

註1：西元出生年月日(共8碼)，例如：出生年月日為西元1991年12月31日，請輸入19911231。
註2：學號為6~9碼數字。
Note 1: Your password is your birthday in (YYYYMMDD). For example: Birthday is December 31st, 1991, please log in 19911231.
Note 2: The student number has six to nine numbers.

資格確認 Confirm the Qualification

申請暑期住宿 Apply for Summer Accommodation :
 是 YES 否 NO
 有陪宿者 With Companion 無陪宿者 Without Companion

申請學年住宿 Apply for Semester Accommodation :
 是 YES 否 NO
 有陪宿者 With Companion 無陪宿者 Without Companion

選項修改 Edit

學生宿舍 - 住宿修改資料確認 Student Housing - Confirmation of Modification

寄件者: 清華大學學生住宿組 Division of Student Housing <housing@my.nthu.edu.tw>
收件者:
日期: 週四 15:01
優先次序: 最高

校區: 校本部
類別: 關懷宿舍
學號:
申請時間: 2021年4月8日 下午 03:02
暑期住宿意願: 是, 無陪宿者
學年住宿意願: 是, 無陪宿者

* 每學期床位申請公布確定後(候補床位者以公告床位當日計算), 欲辦理取消宿舍床位申請者, 限於二週內向住宿組完成申請, 可免收次學期宿費;
超過上述期限採取進階式扣款「宿舍床位保證金」, 標準如下:
超過期限至6月30日辦理取消宿舍床位申請者, 依各當學期宿費收費標準扣款五分之一「宿舍床位保證金」
超過期限至7月31日辦理取消宿舍床位申請者, 依各當學期宿費收費標準扣款四分之一「宿舍床位保證金」
超過期限至9月31日(下學期1月1日至1月31日) 辦理取消宿舍床位申請者, 依各當學期宿費收費標準扣款二分之一「宿舍床位保證金」
* 9月1日為學年住宿開始
欲9月1日以後至9月30日退宿者(無論是否遷住宿舍), 依各當學期宿費收費標準扣款五分之三「宿舍床位保證金及一個月宿費」;
10月1日以後至10月31日退宿者(無論是否遷住宿舍), 依各當學期宿費收費標準扣款五分之四「宿舍床位保證金及二個月宿費」;
11月1日以後不退費, 下學期扣費標準依上述原則辦理。
* 床位一經申請即為一學年(暑期另外申請), 上學期住宿時間為9/1-1/31, 下學期住宿時間為2/1-6/25, 若下學期不住宿者請於12/31前之工作日至住宿組辦理床位放棄, 並於1/31前至服務中心完成退宿作業。

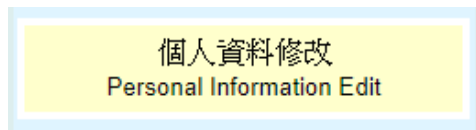
清華大學學生住宿組

Campus: Main Campus
Type: Care Dormitory
Student ID:
Application Time: 2021-4-8 3:02 PM
Will of Summer Accommodation: YES, Without Companion.
Will of Semester Accommodation: YES, Without Companion.

* After the announcement of the application in each semester is confirmed (candidates on the standby list will be counted from the date of announcement), applicants who wish to cancel the application will be required to complete the application to Division of Student Housing in two weeks and no need to pay for the next semester accommodation fee. Beyond the above period, the standard of "Dormitory Bed Deposit", which adopts the advanced withholding are as follows:
Those who apply for cancellation of dormitory beds beyond the deadline until June 30 will deduct one-fifth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".
Those who apply for cancellation of dormitory beds beyond the deadline until July 31 will deduct one-fourth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".
Those who apply for cancellation of dormitory beds beyond the deadline until Aug. 31 (Next semester from Jan. 1 to Jan. 31) will deduct one-fifth of the fee according to the standard of the accommodation fees for each semester as the "Dormitory Bed Deposit".
* Lodging is available from Sep. 1.
If the withdrawal is made between Sep. 1 and Sep. 30 (regardless in residence or not), three-fifth of the "Dormitory Bed Deposit and one month's dormitory fee" will be deducted according to the dormitory fee of respective building.
If the withdrawal is made after Oct. 1 and before Oct. 31 (regardless in residence or not), four-fifth of the "Dormitory Bed Deposit and two months' dormitory fee" will be deducted according to the dormitory fee of respective building.
No refund if withdrawal is made after Nov. 1. Same deduction standard shall be applied for next semester in compliance with the above principle.
* If you apply to live in a dorm, an academic year is the supposed period of stay. (Summer accommodation shall be applied separately.) The last day for move-out is January 31st for the fall semester and June 25th for the spring semester. If you don't want to live in the dormitory for the spring semester, an application no later than December 31st is required, and go to the service center to check out before January 31st.

Step 10. 個人資料修改

- 請提供有效及正確的資訊，如發現有誤請自行進行更正
- 輸入欲更改之資料並更新
- 申請住宿時如填寫信箱錯誤，信箱修改後仍無法再次寄發申請確認信
- Please provide the available and correct information. If it's wrong, please correct them.
- Fill the the new information and update.
- If you fill the wrong email when you apply for the housing application, the system can not send the confirmation of application again after editing the information.



A screenshot of the 'Personal Information Edit' page. The title '個人資料修改 Personal Information Edit' is at the top left, and a '← 回首頁 Home →' link is at the top right. Below the title are two input fields: '學號 Student ID Number :' and '西元出生年月日(8碼) Birthday (YYYYMMDD)'. Both fields are highlighted with red boxes. Below these fields is a blue button labeled '身份確認 Confirm the Identification', which is also circled in red.

A screenshot of the 'Personal Information Edit' page. The title '個人資料修改 Personal Information Edit' is at the top left, and a '← 回首頁 Home →' link is at the top right. Below the title is a table with the following fields:

| | | |
|---------------------------|----------------------|-----------|
| 學號 Student ID : | <input type="text"/> | |
| 電話 Phone : | <input type="text"/> | 更新 Update |
| 信箱 Email : | <input type="text"/> | 更新 Update |
| 銀行 Bank : | 兆豐 Mega Bank | 更新 Update |
| 本人銀行帳號 Personal Account : | <input type="text"/> | 更新 Update |

The '更新 Update' buttons for Phone, Email, and Personal Account are highlighted with red boxes. Below the table is a paragraph of text in Chinese and English, followed by a note about emergency contact information.

請務必先於校務資訊系統(新生請於8月中系統開放後登錄)填入本人銀行帳號(限郵局、兆豐或玉山)，並於此頁面填入與校務資訊系統相同的帳號，否則將造成器具保管費無法順利退回！

Please log **personal** account of Mega bank, E.SUN bank, or Chunghwa Post in "Bank Account Key-In" of Academic Information System and key in the same account here (New students shall log in after the system is opened in the middle of August). Otherwise, the utensil custody fee cannot be refunded smoothly.

Be sure to leave the available phone numbers and E-mail for emergency.

再次提醒：

- ◆ 欲申請暑期及學年的同學，請務必確認是否申請完成。
- ◆ 如有任何問題，請務必於申請期限截止前之上班期間洽詢住宿組。

Remind：

- ◆ Please check whether complete the application of summer and next semester accommodation.
- ◆ If you have any questions, please contact the Division of Student Housing in office hours before the application deadline.

Q&A

如果我預計要申請關懷宿舍/關懷寢室，是否不須申請大學部/研究所舊生住宿？

- ◆ 仍須先登記大學部/研究所舊生住宿，因關懷宿舍/關懷寢室數量有限，將由分配住宿排序原則安排，不保證一定可取得床位，請務必於4月份申請住宿先取得床位。

如果我預計要申請關懷宿舍/關懷寢室，先前已登記的大學部/研究所舊生住宿是否需要放棄？

- ◆ 不須放棄可直接登記，若有安排至關懷宿舍/關懷寢室，則承辦人將直接異動床位。