

NTHU Dorm. Property Clearance Certificate ☐ Graduate student ☐ Undergraduate student (Copy for Student)

Student ID _____ Name _____ Phone Number _____

Dorm _____ Room No _____ Bed No _____ ☐ Check out ☐ Move to Dorm _____ Room No _____ Bed No _____

Facilities inspection Record

Item	Key	Chair desk, keyboard stand, bookshelf, wardrobe, drawers, lockers	Floor	Door	Bed	Air-conditioner (remote control)	Refrigerator (Dorm Tsing single room)	Bathroom (suite room)
Check status								
Completed								
Incomplete	Not Clean 1000NT /person						500NT	
	Lost or damage Pay by market price	500NT/each						

Violation of the Dorm Rules	
Article 10 Subsection 4	Article 7 Subsection 2
Violation of Check out rules- deduction of 15 points	Late check-out (Include any discrepancy between the photographs and the actual state of the room.)
<input type="checkbox"/> none	<input type="checkbox"/> none
<input type="checkbox"/> 1000NT/person	<input type="checkbox"/> 1000NT/person

1. You are liable to complete this form, put a “√” mark in the corresponding box. For any modification on the completed form, you must ask the administrator to stamp on the amended section.
2. After the administrator inspects your room and find all facilities in good condition, your dormitory deposit will be refunded without interest. You are liable to compensate for **ALL** damaged facilities.

<input type="checkbox"/> Photographs of check-out inspection (Dormitory deposit will not be refunded for any discrepancy between the photographs and the actual state of the room.) <input type="checkbox"/> On-site check-out inspection.	Applicant's signature : _____ <div>Month _____ Day _____</div>
Case officers signature : _____ <div>Month _____ Day _____</div>	On-site inspector signature : _____ <div>Month _____ Day _____</div>

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