

NTHU Dorm. Property Clearance Certificate Graduate student Undergraduate student (Copy for Student)

Student ID _____ Name _____ Phone Number _____
 Dorm ___ Room No ___ Bed No ___ Check out Move to Dorm ___ Room No ___ Bed No ___

Facilities inspection Record

Item	Chair desk, keyboard stand, bookshelf, wardrobe, drawers, lockers	Floor	Door	Bed	Air-conditioner (remote control)	Refrigerator (Dorm Tsing single room)	Bathroom (suite room)
Key							
Check status							
Completed							
Incomplete	Not Clean 1000NT /person	/				500NT	
	Lost or damage Pay by market price		500NT/each				

Violation of the Dorm Rules	
Article 10 Subsection 4	Article 7 Subsection 2
Violation of Check out rules- deduction of 15 points	Late check-out (Include any discrepancy between the photographs and the actual state of the room.)
<input type="checkbox"/> none	<input type="checkbox"/> none
<input type="checkbox"/> 1000NT/person	<input type="checkbox"/> 1000NT/person

1. You are liable to complete this form, put a "✓" mark in the corresponding box. For any modification on the completed form, you must ask the administrator to stamp on the amended section.
2. After the administrator inspects your room and find all facilities in good condition, your dormitory deposit will be refunded without interest. You are liable to compensate for **ALL** damaged facilities.

<input type="checkbox"/> Photographs of check-out inspection (Dormitory deposit will not be refunded for any discrepancy between the photographs and the actual state of the room.) <input type="checkbox"/> On-site check-out inspection.	Applicant's signature : _____ _____ Month Day
Case officers signature : _____ _____ Month Day	On-site inspector signature : _____ _____ Month Day

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