國立清華大學

關懷宿舍、關懷寢室申請流程

NTHU

Housing Application Guideline for Care Dormitory and Care Room

詳閱相關規定 Related Rules

- 為維護同學權益,申請前請務必詳閱相關法規及注意事項。
- 宿舍費用以每學期住宿組之公告為準。
- 具優先資格者,請務必於申請時程內完成申請,逾期視同放棄資格。
- 請務必完成所有申請流程再行離開,申請完成後將寄出信件通知並可至申請名單查詢。
- 申請後如欲放棄,請務必於床位公告後兩週內辦理放棄手續。
- 住宿申請期程及相關公告請詳閱住宿組網頁 https://sthousing.site.nthu.edu.tw/p/403-1254-4232.php?Lang=zh-tw
- For your rights, please read the details of dorm rules and notifications.
- The dormitory fee is based on the announcement of each semester.
- Students with priority qualifications must complete their applications within the period, otherwise they are considered to have disqualified their qualifications.
- Must complete all steps and you will receive the confirmed email. Or you can check the application list.
- When the room number is given, application for withdrawal shall be arranged within 2 weeks.
- Please check the schedule of housing application and related announcement on website of Division of Student Housing. http://sthousing.site.nthu.edu.tw/index.php

說明 Description

- 校本部與南大校區之宿舍分配,以系所主要上課地點為分配原則,兩校區同學需分開申請。
- The allocation of the dormitories between the Main Campus and the Nanda Campus is based on the principles of the department's main classes. Students from the two campuses must apply separately.

國立清華大學 關懷宿舍 關懷寢室 住宿申請

NTHU Dormitory Application System for Care Dormitory and Care Room

- *申請宿舍以一學年(學校行事曆為準)為原則,暑期需另外申請,住宿期限、收退費及相關規定請參照<u>國立清華大學學生宿舍規則</u>之規定。
- *校本部與南大校區之宿舍分配,以系所主要上課地點為分配原則,兩校區同學需分開申請。
- * 申請住宿時需填入本人銀行帳號(限郵局、兆豐或玉山),請於申請住宿前申辦銀行帳號並登錄於校務資訊系統以利後續宿舍保證金退回作業。
- *校方將固定維護土木、水、電、瓦斯等相關設備,若遇維護、工程或臨時不可預期抗拒因素致無法供應水、電、瓦斯或導致私人設備損壞,校方不 負任何相關賠償責任。
- * 非本校宿舍提供之私人設備學生應自行負保管及安全責任;寢室內放置冰箱需先以「寢室放置冰箱申請單」申請使用。
- *校方得因傳染病、天災或人禍等不可抗力因素,考量學生居住健康或安全,重新調整承租人之宿舍棟別、床位或終止契約。
- * In principle, applications for dormitory are made annually on an academic year basis (based on the academic calendar). Separate applications are required for the summer term. For accommodation periods, fees, refunds, and related regulations, please refer to "Dorm Rules for NTHU".
- * The allocation of the dormitories between the Main Campus and the Nanda Campus is based on the principles of the department's main classes. Students from the two campuses must apply separately.
- * You must key in the personal account when you apply the accommodation. For the sake of refunding the dormitory deposit, please create the bank account number of Mega bank, E.SUN bank, or Chunghwa Post and log in "Bank Account Key-In" of Academic Information System.
- * NTHU will maintain civil, water, electricity, gas, and other related facilities. If there is maintenance, engineering work, or unforeseen factors preventing the supply of water, electricity, gas, or causing damage to personal belongings, NTHU bears no responsibility for compensation.
- * Students using personal equipment not provided by NTHU are responsible for its safekeeping and security. Prior approval through the "Application Form for Refrigerator Placement in Dorm Room" is required for placing refrigerators in dormitory rooms.
- * Due to factors such as infectious diseases, natural disasters, or human disasters beyond control, NTHU may consider the health or safety of students and may adjust the dormitory building, beds, or terminate the contracts.

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(申請住宿時需填入本人銀行帳號(限郵局、兆豐或玉山),請於申請住宿前申辦銀行帳號並登錄於校務 資訊系統(新生請於8月中系統開放後登錄)以利後續宿舍保證金退回作業。

You must key in the personal account when you apply the accommodation. For the sake of refunding the dormitory deposit, please create the bank account number of Mega bank, E.SUN bank, or Chunghwa Post and log in "Bank Account Key-In" of Academic Information System (New students shall log in after the system is opened in the middle of August).

各位同學您好

在您填寫資料前請先閱請以下文字說明,再進行資料填寫。

本系統僅於由語宿舍期間使用,您所填寫之學號、出生年月日僅用於基本資料核對,填寫之聯絡 電話、E-mail僅用於由譜宿舍期間安排床位聯絡,爾後聯絡方式將依同學在個人校務資訊系統所填寫的 資料為進,為維護自身權益,請務必填寫下確資料,網路公告亦不會公佈姓名,請同學放心填寫。 註:國立清華大學學生宿舍個人資料蒐集告知聲明。

Dear students

PLEASE READ THE FOLLOWING INSTRUCTION CAREFULLY BEFORE PROCEEDING

Kindly fill up the application for your dormitory stay in the incoming season. For guick processing purposes, kindly provide contact details which are consistent with those provided in Academic Information System. The above administrative process will be coordinated by your Warden (student representative) but rest assured that all personal data and your related private information will not be disclosed to unauthorized third parties.

Note: Announcement of Personal Information Collecting Notice for Student Housing.

公告區 Announcement

Down Load

日期 Date

善齋學期床位表如附件。

提醒!!! 如欲放棄床位者, 請務必於 17:00前辦理: 逾期放 棄者之相關權益及扣費標準請參閱學生住宿組網站,住宿法規第 五條。

放棄床位申請方式:請至住宿組或email給劉先生 (yucliu@mx.nthu.edu.tw),請提供下列資料:(1)學號(2)姓名(3)身 份證明文件(拍照附在電子檔)。將以辦理當天或收到信件時間 為準,收到信後劉先生一定會回覆,如寄信後2-3天未收到回覆, 請再確認。

美藏早期庆位丰加附件,早房弗田誌於6/8 6/13至任房组细百利印

2022/8/24

注意事項 Notice

Step 1. 宿舍規則 Dorm Rules

•請詳閱相關法規及注意事項,點選"同意"即視同閱讀完畢並同意遵守相關規定。

• Read the rules and notifications. By clicking "Agree", you agree to comply with the

relevant regulations.





* 為維護同學自身權益,請同學務必詳閱下方宿舍規則。點選"同意"即視同閱讀完畢並同意遵守相關規定。

* 申請宿舍以一學年(學校行事曆為準)為原則,暑期需另外申請,住宿期限、收退費及相關規定請參照國立清華大學學生宿舍規則之規定。

- *校方將固定維護土木、水、電、瓦斯等相關設備,若遇維護、工程或臨時不可預期抗拒因素致無法供應水、電、瓦斯或導致私人設備損壞,校方不 負任何相關賠償責任。
- * 非本校宿舍提供之私人設備學生應自行負保管及安全責任;寢室內放置冰箱需先以「寢室放置冰箱申請單」申請使用。
- * 校方得因傳染病、天災或人禍等不可抗力因素,考量學生居住健康或安全,重新調整承租人之宿舍棟別、床位或終止契約。
- * For your rights, please read the details of dorm rules. By clicking "Agree", you agree to comply with the relevant regulations.
- * In principle, applications for dormitory are made annually on an academic year basis (based on the academic calendar). Separate applications are required for the summer term. For accommodation periods, fees, refunds, and related regulations, please refer to "Dorm Rules for NTHU".
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- * Due to factors such as infectious diseases, natural disasters, or human disasters beyond control, NTHU may consider the health or safety of students and may adjust the dormitory building, beds, or terminate the contracts.

請詳細閱讀: 國立清華大學學生宿舍規則、 國立清華大學學生宿舍個人資料蒐集告知聲明

<u>中文 English</u>

國立清華大學學生宿舍規則

修正歷程 +

113年1月10日學務會議核備

- 第一條 本規則主在規範本校學生住宿權利、費用及所應遵守之住宿規範,若有違法(規)之事項另依學校及國家相關法令辦理。
 - 四、學生不提供個人資料所致權益之影響:學生得自由選擇是否提供相關個人資料,惟學生若拒絕提供相關個人資料,本組將無法提供同學 有關宿舍申請等相關業務。
 - 五、個人資料使用限制與保密 除非獲得您的允許,本組絕對不會任意將您的個資出售、分享、出租或交換給其他團體或個人。
 - 六、自我保護措施 請妥善保管您的密碼及所有個人資料,勿將任何個人資料提供他人,違反而造成他人或單位損失者將依相關法規究辦。
 - 十、本辦法經濟長聯席會議通過,陳學務長核定後實施。

同意,繼續申請 Agree and Continue

不同意,取消申請 Disagree and Return

點選"同意"即視同閱讀完華业同意遵守相關規定。
By clicking "Agree", you agree to comply with the relevant regulations.

Step 2. 住宿法規摘要 Summary of Dorm Rules

- 法規摘要再次確認,確認後同意規章開始申請
- Check the summary of the rules again and click the "Agree".

摘要 Summary

申請宿舍以一學年(學校行事曆為準)為原則,暑期需另外申請,住宿期限、收退費及相關規定請參照國立清華大學學生宿舍規則之規定。

校方將固定維護土木、水、電、瓦斯等相關設備,若遇維護、工程或臨時不可預期抗拒因素致無法供應水、電、瓦斯或導致私人設備損壞,校方不 負任何相關賠償責任。

非本校宿舍提供之私人設備學生應自行負保管及安全責任:寢室內放置冰箱需先以「寢室放置冰箱申請單」申請使用。

校方得因傳染病、天災或人禍等不可抗力因素,考量學生居住健康或安全,重新調整承租人之宿舍棟別、床位或終止契約。

宿舍保證金於學期結束後將退至學生於校務資訊系統中登錄學校指定之銀行或郵局帳號,學生如未登錄本人帳號或登錄錯誤致無法退款,於本國設 有戶籍地者將由本校開立支票並以掛號信件寄回學生戶籍地;國內無戶籍地者,將另行通知領取;仍無法退費者,其退費金額暫轉入學校專戶。

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Due to factors such as infectious diseases, natural disasters, or human disasters beyond control, NTHU may consider the health or safety of students and may adjust the dormitory building, beds, or terminate the contracts.

The dormitory deposit will be refunded to the resident's bank account registered in the Academic Information System after the semester ends. If the refund cannot be made because the student has not registered his/her account or has registered incorrectly, a check will be issued by the University and sent back to the student's permanent address by registered mail if the student has a registered address in Taiwan. If the student does not have a permanent address in Taiwan, he/she will be notified of the refund. However, if the refund still cannot be made after all, the refund address in Taiwan the specific account of the University.

▼■我已閱讀且同意遵守相關規定 Read and agree to comply with the relevant regulations

依據國立清華大學學生宿舍規則第九條第四款:

違反下列情形之一者,一次扣十五點,立即退宿、沒收宿舍保證金。

- 1. 非經住宿組、齋教官或生輔組輔導人員報備同意,帶非該寢室住宿生留宿者。
- 2. 帶異性至浴室沐浴盥洗者。
- 3. 在宿舍區內飼養或餵養動物,三次屢犯經查證屬實者。
- 4. 私自轉讓或允許他人冒名頂替及其他床位異動涉及利益交換經查證屬實者。
- 5. 滯留非該寢室住宿生逾晚間十二時者。
- 6. 偷竊行為經杳證屬實者。
- 7. 在宿舍區涉犯刑法妨害秘密罪,且為現行犯(刑事訴訟法第88條)者,三日內完成退宿。
- 8. 在宿舍區內涉及性騷擾、性霸凌或其他妨害風化之行為,經本校性別平等教育委員會調查確定屬實者。
- 在宿舍區內涉及性侵害情事,經本校性別平等教育委員會調查確定屬實者,勒令退宿。因本目事由遭退宿者,自退宿公告日起不得再為住宿申請。
- 10. 未經申請核准而運用學生宿舍資源進行私人營利者。
- 11. 違反教育部校園網路使用規範。

According to Article 9. Subsection D of the Dorm Rules for NTHU:

15 points will be deducted for the following violations, and the violators will be immediately withdrawn from the dormitory and forfeit the dormitory deposit.

- Without the prior approval from the Division of Student Housing, dormitory instructors or counselors of the Division of Student Assistance, it
 is not allowed to accommodate individuals who are not assigned to stay in that dormitory room.
- 2. Bringing someone of the other gender to the bathroom for bathing and cleaning.
- 3. Keeping or feeding animals in the dormitory area three times with confirmed evidence
- Transferring or permitting others to use your residential right or any other changes of the dormitory for illegal benefit with confirmed evidence.
- 5. Those who stay in a room other than their assigned room past midnight
- 6. Stealing behaviors confirmed to be true.
- 7. Violation of the Offenses Against Privacy of Criminal Law in the dormitory area, and being caught in the act (Article 88 of the Criminal Procedure Law), the violator shall be withdrawn from the dormitory within three days.
- 8. Students who are involved in sexual harassment, sexual bullying, or other indecent behaviors in the dormitory area are investigated and confirmed guilty by the University's Gender Equity Education Committee.
- 9. Students who are involved in sexual assault in the dormitory area and are investigated and confirmed guilty by the University's Gender Equity Education Committee will be withdrawn from the dormitory. Students who are withdrawn for this reason will not be allowed to reapply for housing from the date of the withdrawal announcement.
- 10. Using student dormitory resources for private profit without permission.
- 11. Violation of the regulations for campus network used by the Ministry of Education.
- 找已閱讀且同意遵守相關規定 Read and agree to comply with the relevant regulations

同意,繼續申請 Agree and Continue

不同意,取消申請 Disagree and Return

Step 3. 填寫資料 Information

- 填寫資料
 - ▶填寫資料:學號6~9碼、西元出生年月日8碼、有效連絡電話及信箱、本人銀行帳號
- Fill in the information
 - >Information: student ID (6~9 numbers) · birthday (yyyymmdd) · available phone number and email · personal bank account

- 註1:<mark>西元出生年月日(共8碼)</mark>,例如:出生年月日為西元1991年12月31日,請輸入19911231。
- 註2:學號6~9碼,並請務必留下有效且可連絡之電話及Email以供日後緊急連絡!
- 註3:申請住宿前,請務必先於校務資訊系統(新生於8月中系統開放後)填入<mark>本人</mark>銀行帳號(限<mark>郵局、兆豐或玉山)</mark>,並於此申請頁面填入與校務資訊系統相同的帳號。
- Note 1: Your password is your birthday in (YYYYMMDD). For example: Birthday is December 31st, 1991, please log in 19911231.
- Note 2: The student number has six to nine numbers. Be sure to leave the available phone numbers and E-mail for emergency.
- Note 3: Please log personal account of Mega bank, E.SUN bank, or Chunghwa Post in "Bank Account Key-In" of Academic Information System after the system is opened in the middle of August.

資格確認 Confirm the Qualification

Step 4. 確認資料 Confirm the Information



Step 5. 申請選項 Application Option

申請暑期住宿 Apply for Summer Accommodation:

- 是 YES 否 NO
- 有陪宿者 With Companion 無陪宿者 Without Companion

申請學年住宿 Apply for Semester Accommodation:

- 是 YES 否 NO
- 有陪宿者 With Companion 無陪宿者 Without Companion

申請意願確認,下一步 Check and Next

- 陪同住宿資格
 - ▶申請人為重度肢障無生活自理能力,或申請人出具醫院診斷證明書,並註明「有陪宿者」; 二者擇一。
 - ▶陪同住宿者以申請人家人或本校在校生為限。

Step 6. 完成申請 Complete the Application

申請資料已送出,請至申請名單查詢或Email是否收到確認信。

You completed the application.

Please inquire the application list or check the confirmed email.

Step 7. 申請資料確認 Confirmation of Application

- 完成申請將自動寄信至信箱
- If complete the application, you will receive the confirmed email.



校區:校本部 類別:關懷宿舍 學號:■

申請時間: 2024年5月13日 下午 05:01

暑期住宿意願: 否

學年住宿意願: 是, 有陪宿者

- * 申請宿舍以一學年(學校行事曆為準)為原則,暑期需另外申請,住宿期限、收退费及相關規定請參照國立清華大學學生宿舍規則之規定。
- * 校方將固定維護土木、水、電、瓦斯等相關設備,若溫維護、工程或臨時不可預期抗拒因素致無法供應水、電、瓦斯或等致私人設備損壞,校方不負任何相關賠償责任。
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國立清華大學學生住宿組

Campus: Main Campus Type: Care Dormitory Student ID:

Application Time: 2024-5-13 5:01 PM Will of Summer Accommodation: NO.

Will of Semester Accommodation: YES, With Companion.

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- * NTHU will maintain civil, water, electricity, gas, and other related facilities. If there is maintenance, engineering work, or unforeseen factors preventing the supply of water, electricity, gas, or causing damage to personal belongings, NTHU bears no responsibility for compensation.
- * Students using personal equipment not provided by NTHU are responsible for its safekeeping and security. Prior approval through the "Application Form for Refrigerator Placement in Dorm Room" is required for placing refrigerators in dormitory rooms.
- * Due to factors such as infectious diseases, natural disasters, or human disasters beyond control, NTHU may consider the health or safety of students and may adjust the dormitory building, beds, or terminate the contracts.

Step 8. 名單查詢 Application List Inquiry

- 至申請名單查詢確認
- 結果將另行公告於住宿組網頁
- Go to check the list.
- The result will be announced on website.





請使用Ctrl + F 搜尋學號	
Please use Ctrl + F to search for student ID I	number

	男生 Male	暑期 Summer	學年 Semester
1	1	是 YES	是 YES
1	1 2	是 YES	否 NO
1	1 1	是 YES	是 YES
•	1 1	是YES	否 NO
	1 2	否 NO	是 YES
1	1	否 NO	是 YES
1	17	是YES	否 NO

女生 Fema	le	暑期 Summer	學年 Semester
1	1	是 YES	是 YES
1	1	否 NO	是YES
1	5	是 YES	是YES
1	7	是 YES	是 YES

Step 9. 修改申請選項 Application Option Edit

- 在申請期限內,同學可自行修改志願。
- You can edit the choices during application period.







Step 10. 修改資料確認 Confirmation of Modification

- 完成修改將自動寄信至信箱
- If complete the modification, you will receive the confirmed email.

共有 29 封 ◀ ▶
↔ ■
W =
*

校區:校本部 類別:關懷宿舍 學號:1

申請時間: 2024年5月13日 下午 05:08

暑期住宿意願: 是, 無陪宿者 學年住宿意願: 是, 有陪宿者

- * 申請宿舍以一學年(學校行事曆為準)為原則,暑期需另外申請,住宿期限、收退费及相關規定請參照國立清華大學學生宿舍規則之規定。
- * 校方將固定維護土木、水、電、瓦斯等相關設備,若運維護、工程或臨時不可預期抗拒因紊致無法供應水、電、瓦斯或導致私人設備損壞,校方不負任何相關賠償责任。
- * 非本校宿舍提供之私人設備學生應自行負保管及安全责任;寢室內放置冰箱需先以「寢室放置冰箱申請單」申請使用。
- * 校方得因傳染病、天災或人禍等不可抗力因素,考量學生居住健康或安全,重新調整承租人之宿舍棟別、床位或終止契約。

爾立洁蓋大學學生住宿組

Campus: Main Campus Type: Care Dormitory Student ID: 1

Application Time: 2024-5-13 5:08 PM

Will of Summer Accommodation: YES, Without Companion, Will of Semester Accommodation: YES, With Companion,

- * In principle, applications for dormitory are made annually on an academic year basis (based on the academic calendar). Separate applications are required for the summer term. For accommodation periods, fees, refunds, and related regulations, please refer to "Dorm Rules for NTHU".
- * NTHU will maintain civil, water, electricity, gas, and other related facilities. If there is maintenance, engineering work, or unforeseen factors preventing the supply of water, electricity, gas, or causing damage to personal belongings, NTHU bears no responsibility for compensation.
- * Students using personal equipment not provided by NTHU are responsible for its safekeeping and security. Prior approval through the "Application Form for Refrigerator Placement in Dorm Room" is required for placing refrigerators in dormitory rooms.
- * Due to factors such as infectious diseases, natural disasters, or human disasters beyond control, NTHU may consider the health or safety of students and may adjust the dormitory building, beds, or terminate the contracts.

Division of Student Housing, NTHU

Step 11. 個人資料修改

- 請提供有效及正確的資訊,如發現有誤請自行進行更正
- 輸入欲更改之資料並更新
- 申請住宿時如填寫信箱錯誤,信箱修改後仍無法再次寄發申請確認信
- Please provide the available and correct information. If it's wrong, please correct them.
- Fill the new information and update.
- If you fill the wrong email when you apply for the housing application, the system can not send the confirmation of application again after editing the information.

個人資料修改 Personal Information Edit





再次提醒:

- ◆ 欲申請暑期及學年的同學,請務必確認是否申請完成。
- ◆ 如有任何問題,請務必於申請期限截止前之上班期間洽詢住宿組。

Remind:

- ◆Please check whether complete the application of summer and next semester accommodation.
- ◆If you have any questions, please contact the Division of Student Housing in office hours before the application deadline.



如果我預計要申請關懷宿舍/關懷寢室,是否不須申請大學部/研究所舊生住宿?

◆ 仍須先登記大學部/研究所舊生住宿,因關懷宿舍/關懷寢室數量有限,將由分配住宿排序原則安排,不保證一定可取得床位,請務必於4月份申請住宿先取得床位。

如果我預計要申請關懷宿舍/關懷寢室,先前已登記的大學部/研究所舊生住宿是否需要放棄?

◆ 不須放棄可直接登記,若有安排至關懷宿舍/關懷寢室,則承辦人將直接異動床 位。