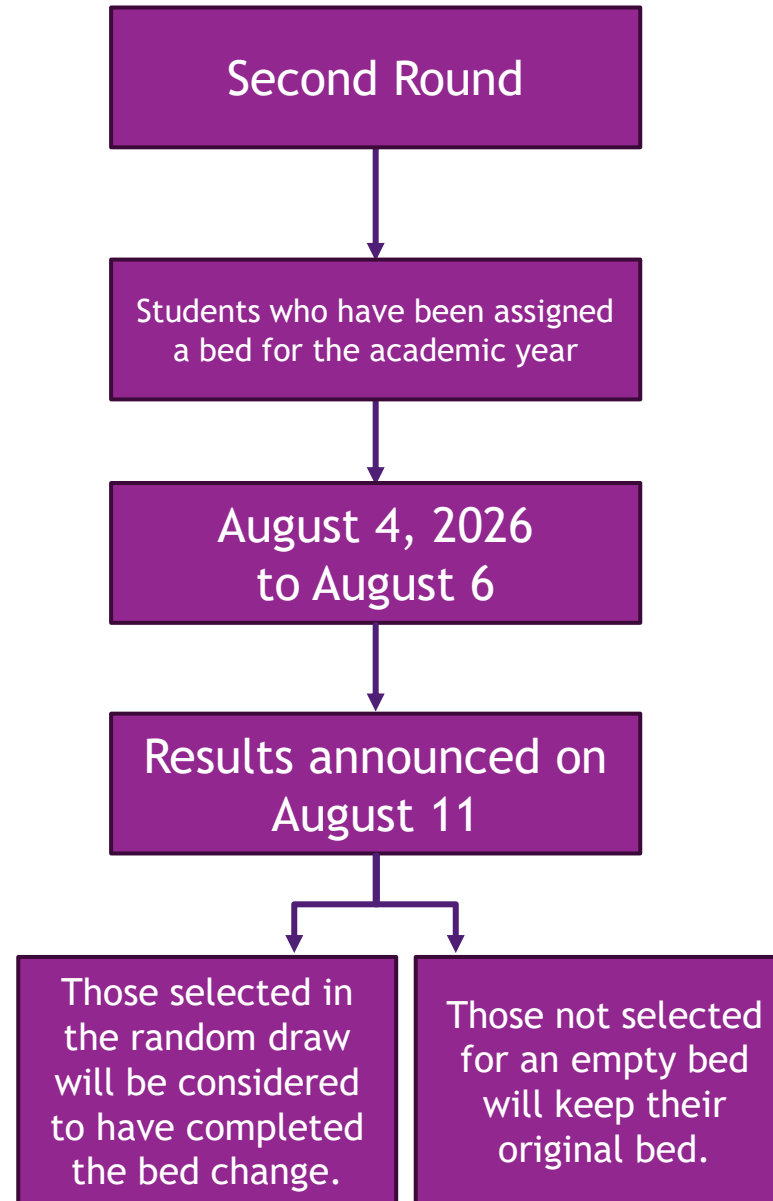
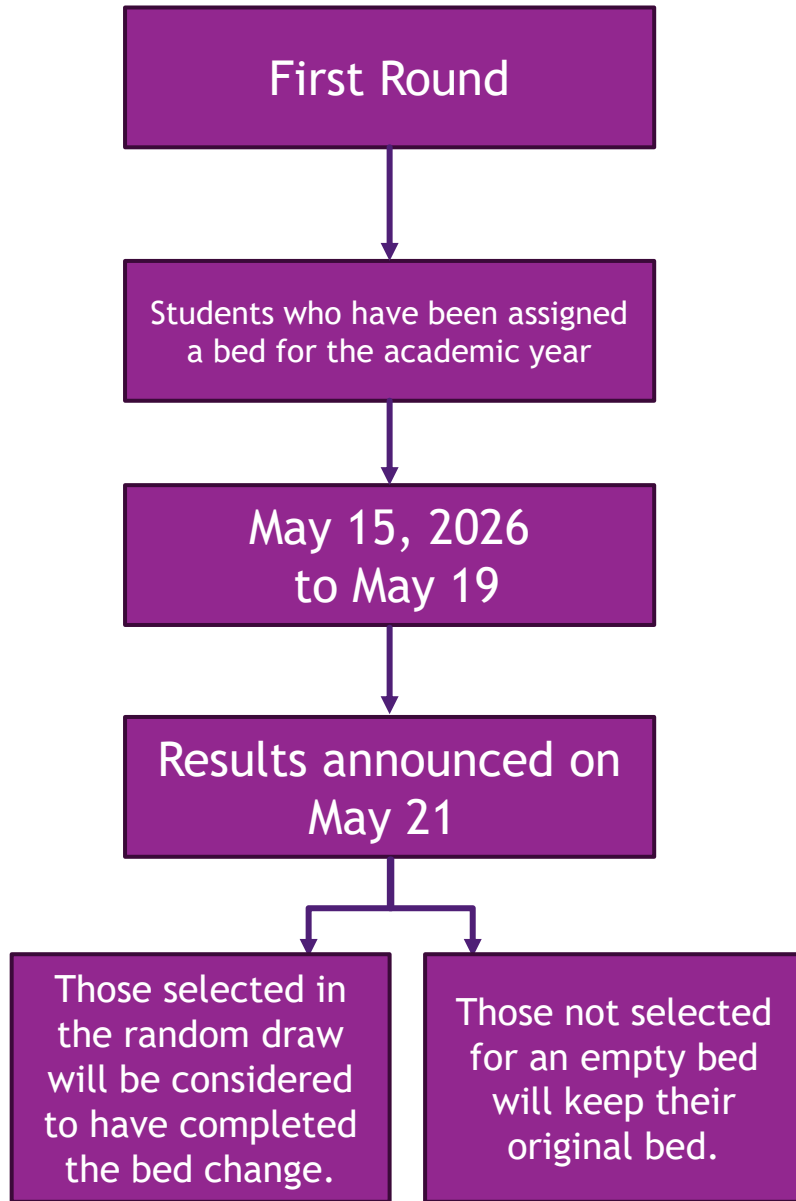


# Application Guidelines for Bed Vacancy Changes for the 2026 Academic Year

Division of Student Housing

2026.05.15

# Change Period



# Bed Vacancy Changes

- ▶ 1. Eligibility: Students who have been assigned a bed for the 2026 academic year.
- ▶ 2. Conditions:
  - (1) Must be of the same gender and belong to the same program (beds for undergraduate and graduate students are limited to their respective students).
  - (2) Only overseas students may change to Dorm Hung.
  - (3) Students from the College of Arts can only change to the dormitories on the Nanda campus.
- ▶ 3. Change Method:
  - (1) Each person can select 1-3 preferred vacant beds.
  - (2) After the application period ends, a random selection will be conducted based on the preferred beds (for the first preference, all applicants for the same bed will be randomly selected; those not selected will proceed to the second and third preferences in order; if none are selected, the original bed will remain unchanged).
  - (3) Those who successfully change their bed through the random selection will be considered to have completed the bed change and do not need to handle additional procedures. This application cannot be canceled, and the original bed will be released during the next change or for the waitlist.

# Application for Bed Vacancy Changes

1. Log in to the [Student Dormitory System](#)
2. Start Application
3. Choose the preferred vacant beds
4. Update Application
5. Confirmation Application


# 1. Log in to the Student Dormitory System

- ▶ Use Academic Information Systems account credentials
- ▶ Enter captcha
- ▶ Log in


### Student Dormitory System

Using [account of National Tsing Hua University Academic Information System](#) to login

System will automatically send the following data to application  
Unique Identifier, Employee No., Student No.

  
   
[Two-factor authentication is supported](#) [Forgot password](#)

course enrolled external student

  
  
  
 Keep logged in until the browser closes

## 2. Start Application

- ▶ Choose
- ▶ Dorm
- ▶ Building
- ▶ Floor

### Bed Vacancy Application

🕒 2026/05/15 10:05:12

Dorm  ▼

Building  ▼

Floor  ▼

---

Please select your preferences above

Selected beds Preferences Order (Can be dragged to reorder)

# 3. Choose the preferred vacant beds

- ▶ Choose the preferred vacant beds
- ▶ Each person can select 1-3 preferred vacant beds.
- ▶ You can view the number of applicants for first choice

Bed Vacancy Application

🕒 2026/05/15 10:06:41

Dorm

Building

Floor

---

🏠 Shinn C 0308-2 ( first choice 0 selected ) ✓

Please select your preferences above

Selected beds Preferences Order (Can be dragged to reorder)

1 🏠 Shinn C 0308-2 ( first choice 0 selected ) -

# 4. Update Application

## ► Drag to reorder

Bed Vacancy Application



🕒 2026/05/15 10:07:25

Dorm

Building







Floor

---

 Tsing D 1011-2 ( first choice 0 selected ) 

Please select your preferences above

Selected beds Preferences Order (Can be dragged to reorder)

-  Shinn C 0308-2 ( first choice 0 selected ) 
-  Cheng 0303-3 ( first choice 0 selected ) 
-  Tsing D 1011-2 ( first choice 0 selected ) 

# 5. Confirmation Application

## ► Received email for application confirmation or update

- 學號：[REDACTED]
- 修改時間：2026-05-15 10:08:19
- 修改志願：信齋A棟 0202-1、信齋B棟 0101-1、儒齋A棟 0106-1

- \* 空床位異動分配結果預計於2026年5月21日下午4:00公告於網頁，將不另行通知，請同學務必自行上網查閱。
- \* 經亂數取得床位異動者，視同完成異動床位不需再另外辦理手續，且不得取消此次申請，原床位將於下次異動或候補釋出。
- \* 本次異動依學生宿舍規則第四條辦理。

國立清華大學 學生住宿組

- Student ID：[REDACTED]
- Update Application Time：2026-05-15 10:08:19
- Update Choice：Shinn A 0202-1、Shinn B 0101-1、Ru A 0106-1

- \* The result of the bed vacancy changes will be announced on the website at 4:00 PM on May 21, 2026. No separate notifications will be made. Please remember to check online on your own.
- \* Those who successfully change their bed through the random selection will be considered to have completed the bed change and do not need to handle additional procedures. This application cannot be canceled, and the original bed will be released during the next change or for the waitlist.
- \* This change will be handled according to Article 4 of the Dorm Rules.

Division of Student Housing, NTHU